



## JOB DESCRIPTION

JOB TITLE: Wastewater System Operator

DEPARTMENT: Utility

SUPERVISOR: Utility Supervisor

PREPARED BY: City of Pelham, GA

DATE: January 2021

## SUMMARY

Responsible for the daily operation and maintenance of all aspects of the city's Wastewater Treatment Plant as assigned

## ESSENTIAL DUTIES

1. Inspect equipment on a regular basis
2. Monitor operating conditions, meters, and gauges
3. Operate equipment to purify and clarify water or to process or dispose of sewage
4. Clean and maintain equipment, tanks, filter beds, and other work areas
5. Collect sewage samples
6. Record meter and gauge readings and operational data
7. Add chemicals, such as ammonia, chlorine, or fluoride, to disinfect water or other liquids
8. Document and report test results to regulatory agencies
9. Follow U.S. Environmental Protection Agency (EPA) and Georgia Environmental Protection Department regulations
10. Ensure safety standards are met
11. Perform additional duties as directed

## SKILLS AND ABILITIES:

1. Preferred - Cat III certified
2. Desire - Cat III certified in Water Treatment Operations
3. If not Cat III qualified, demonstrate some experience in wastewater treatment operations and be able to achieve the qualification within one year of hire date
4. Ability to perform duties involving prolonged standing, sitting, crouching and/or stooping
5. Ability to push, pull, and position tools, equipment, and structural material weighing in excess of 100 pounds
6. Ability to lift loads weighing up to 100 pounds
7. Ability to work on smooth or uneven surfaces and under varying climatic conditions
8. Ability to work with small components
9. Ability to operate assigned equipment and vehicles.

## OTHER REQUIREMENTS:

1. High school diploma or equivalent.
2. Possession of a valid driver's license with the State of Georgia
3. Work weekends

## COMPENSATION

Pay depends on qualifications. The city offers medical, dental, vision, and life insurance options, along with a lucrative retirement plan through Georgia Municipal Association

## APPLYING

Submit a resume and city application in person, by U.S. mail, or by email. Contact (229)294-7900 menu option 5 or City of Pelham, Attn Mrs. Donna Wills, 108 Hand Ave W, Pelham, GA 31779.