



## JOB DESCRIPTION

JOB TITLE: Water System Operator

DEPARTMENT: Utility

SUPERVISOR: Utility Supervisor

PREPARED BY: City of Pelham, GA

DATE: January 2021

## SUMMARY

Responsible for the daily operation and maintenance of all aspects of the city's Water System as assigned.

## ESSENTIAL DUTIES

1. Inspect equipment on a regular basis
2. Monitor operating conditions, meters, and gauges
3. Collect and perform basic water sample testing
4. Record meter and gauge readings and operational data
5. Add chemicals, such as ammonia, chlorine, or fluoride, to disinfect water or other liquids
6. Document and report test results to regulatory agencies
7. Follow U.S. Environmental Protection Agency (EPA) and Georgia Environmental Protection Department regulations
8. Ensure safety standards are met
9. Perform additional duties as directed

## SKILLS AND ABILITIES:

1. Preferred Cat III certified

2. Desire Cat III certified in Wastewater Operations
3. If not Cat III qualified, demonstrate some experience in water treatment operations and be able to achieve the qualification within one year of hire date
4. Ability to perform duties involving prolonged standing, sitting, crouching, and/or stooping
5. Ability to push, pull, and position tools, equipment, and structural material weighing in excess of 100 pounds
6. Ability to lift loads weighing up to 100 pounds
7. Ability to work on smooth or uneven surfaces and under varying climatic conditions
8. Ability to work with small components
9. Ability to operate assigned equipment and vehicles.

#### OTHER REQUIREMENTS:

1. High school diploma or equivalent
2. Possession of a valid driver's license with the State of Georgia
3. Work weekends

#### COMPENSATION

Pay depends on qualifications. The city offers medical, dental, vision, and life insurance options, along with a lucrative retirement plan through Georgia Municipal Association

#### APPLYING

Submit a resume and city application in person, by U.S. mail, or by email. Contact (229)294-7900 menu option 5 or City of Pelham, Attn Mrs. Donna Wills, 108 Hand Ave W, Pelham, GA 31779.