

The City of Pelham

MINUTES OF THE REGULAR MEETING

March 18, 2021 – 6:30 p.m. – Council Chambers

PRESENT:

Mayor James Eubanks
Mayor Pro-Tem Alfred Brown
Council Member Bennett Adams
Council Member Robert Hodges
Council Member Ansel Parrish
Council Member Bobby Robinson
Council Member Tad Williamson

City Manager, Craig Bennett
City Clerk, Lisa Austin
City Attorney, Tommy Coleman-Zoom
Police Chief, Nealie McCormick
Fire Chief, Ivey Godwin
Main Street/DDA Director-Christian Drake
Auditor-Perry Henry-Zoom
Engineer-Stacy Watkins-Zoom
Hurley Booth

****Absent from the meeting Council Member Fredrick Davis****

With a quorum present, Mayor Eubanks called the meeting to order at 6:35 p.m. followed by the Pledge of Allegiance to the flag. Mayor Eubanks provided the opening prayer.

REGULAR SESSION – LED BY MAYOR EUBANKS

APPROVAL OF REGULAR MEETING AGENDA

Council Member Hodges made a motion to approve the agenda as presented, seconded by Mayor Pro-Tem Brown. The vote was unanimous.

COUNCIL MINUTES

Council Member Adams made a motion to approve minutes from February 18, 2021 Council Meeting, as distributed, seconded by Council Member Hodges. The vote was unanimous.

FY20 BUDGET AMENDMENT

It is a statutory requirement that each year's budget is to be balanced. Every year after the fiscal year financial statement production, there will be over and under expenditures in various department accounts. An adjustment of the account numbers with a budget amendment will bring the accounts in order. Per the input of the auditor, the attached are the recommended budget amendments. (see Exhibit A)

Council Member Adams made a motion to approve the proposed budget amendment as presented, seconded by Mayor Pro-Tem Brown. The vote was unanimous.

FY20 AUDIT DEBRIEF

Auditor Perry Henry gave a presentation via Zoom for the 2020 audit. Henry stated that a clean opinion was issued on the June 30, 2020 statements. Henry stated the city did a much better job budgeting and amending the budget again this year.

BAGGS AVE REPAIRS

Engineer Stacy Watkins gave a presentation via Zoom for the Baggs Ave repairs. Years of water erosion has undermined the integrity of the stormwater drainage and road on Baggs Ave in the vicinity of US 19, behind Discount Liquor. Two options were presented for the scope of work to be done. RFP sent to 7 potential bidders and only received one bid. Greens Backhoe Inc. bids were Option 1 \$15,826 and Option 2 \$32,011. Engineering Services (Watkins & Associates, LLC.) cost would be \$4,000. Engineer Stacy Watkins recommends Option 2. City Manager Bennett discussed possible options to finance the project which includes pursuing an additional FY21 LMIG.

Council Member Parrish made a motion to proceed forward with option 2, Greens Backhoe, Inc., and pursuit of an additional LMIG, seconded by Council Member Williamson. The vote was unanimous.

CAR SHOW

The Pelham Main Street 6th Annual Car Show will be held May 22, 2021 from 9:00 a.m. to 3:00 p.m. The event location will be West Railroad, Depot (parking lot and platform) and Freedom Park. Activities that will be held at the upcoming event include live music by Southward Soul, Corn Hole Tournament, and Food Vendors. They will be safety precautions which include: Hand washing station on site, All Main Street volunteers will be required to wear a mask, COVID-19 liability clause in every vendor packet, and Signage throughout the area noting CDC recommended precautions. Mayor Eubanks stated the City is in favor of proceeding forward with the show with the following stipulations. The current contraction rate is less than 5 new cases/day if it rises above the contraction rate the show will be postponed.

PUBLIC HEARING

Council Member Hodges made a motion to close the Regular Meeting and Open the Public Hearing, seconded by Council Member Adams. The vote was unanimous. Mayor Eubanks stated the Regular Meeting is closed and opened the Public Hearing at 7:22 p.m.

Mr. Hurley Booth filed a zoning application for conditional use as a multiple family residential dwelling for the property located at 150 Church Street. The property at 150 Church Street is zoned C2 Central Business District as part of the commercial downtown zone. It is in the process of being renovated by Market Rate Rentals. The building plan is to have four apartments with similar floor plans, two on the first floor and two on the second floor. Per article XII of the Zoning Ordinance regarding residential use the permitted C2 property is only authorized for loft dwellings. Under the ordinance's conditional uses an owner may request to have multiple family residential dwelling, boarding, or rooming house. The renovations of the property have created such a condition. The Planning Commission held a public hearing on March 2nd and a voting meeting on March 9th. The commission, by unanimous vote, recommends approval of the application.

RECONVENE

Council Member Hodges made a motion to close the Public Hearing and Reconvene the Regular Meeting, seconded by Mayor Pro-Tem Brown. Mayor Eubanks stated the Public Hearing is closed at 7:28 p.m. and the Regular Meeting was reconvened.

Council Member Adams made a motion to approve the condition use request to allow the property at 150 Church Street to have ground floor apartments that has been recommended by our planning commission, seconded by Council Member Williamson. The vote was unanimous.

MEDICAL, VISION, AND DENTAL INSURANCE RENEWAL

Council Member Hodges made a motion to approve the city's renewal of our self-insured plan with Diversified Benefits Administrator along with a health fair for employees to get an annual wellness exam, seconded by Mayor Pro-Tem Brown. The vote was unanimous.

MGAG NGS PROPOSAL

Based on membership desires, MGAG has developed a program to get into the retail of natural gas appliances to promote natural gas use. The program and a potential means of paying for the program was represented by regional representative Eric Groom via Zoom at the council workshop. MGAG and Pelham getting into the retail of gas appliances will assist us maintaining our current customer base and market the positive qualities of natural gas to achieve new customers. The marketing of natural gas within our community is very important to retain this utility.

Council Member Williamson made a motion to approve the Mayor to negotiate a contract with MGAG and that Pelham support the program and accept the proposed financial plan, seconded by Council Member Parrish. The vote was unanimous.

FY22 BUDGET STRATEGIC GOALS

City Manager Bennett informed the Council on the development plan for the FY22 Budget. Outlined were the strategic priorities, non-strategic priorities, and a budget timeline. The FY22 Budget Priorities in order of priority include: Pay and Benefits, Assets, Infrastructure Improvements, Housing, Facility repair and maintenance, Personnel Study Costs, Elimination of blight, Increase capitalization fund, and Legal and tax bill requirements from land dispute.

ALCOHOL AWARENESS MONTH

Mayor Eubanks read the Alcohol Awareness Proclamation. The Proclamation proclaims April 2021 as Alcohol Awareness Month in Pelham.

Council Member Hodges made a motion to adopt the Alcohol Awareness Proclamation, seconded by Council Member Williamson. The vote in favor of the motion was Council Member Hodges, Council Member Williamson, Mayor Pro-Tem Brown, Council Member Robinson, and Council Member Adams. The vote opposed to the motion Council Member Parrish. Mayor Eubanks stated with the majority in favor of the motion will carry.

COUNTY GARBAGE DUMP IGA

Mitchell County operates an unmanned garbage site on the corner of the Pelham's Wastewater Treatment Plant. Mitchell County is wanting approval to enter an Intergovernmental Agreement for the refuge dumpsite on John Collins Road. The IGA between the two government entities is to establish the relationship for the property. It is a 50-year agreement for \$1. The County shall actively and continuously use the Property to provide garbage and solid waste disposal access and services for the citizens of Mitchell County, which includes the citizens of the City.

Council Member Adams made a motion to approve the Intergovernmental Agreement between the City of Pelham and Mitchell County for the use of the property located on John Collins Road for a manned solid waste service, seconded by Council Member Robinson. The vote was unanimous.

ADVANCE DISPOSAL AMENDMENT

The 2nd amendment on the contract with Advanced Disposal is due to expire June 30, 2021. Due to the nature of the market, cost have risen due to the pandemic. Advance Disposal Representative has suggested we delay the renegotiation of the contract for at least one year. In the amendment the city received two incentives Advanced Disposal provide the cost of service for the semi-annual pickup and a 0.12 cent/month decrease in residential charges but agreed to an annual CPI increase.

In the simple contract amendment, the following two conditions were listed:

- (1). Term-one year (June 30, 2022) and
- (2). No annual increase in fees on July 1, 2021.

Council Member Hodges made a motion to approve the Third Addendum to the City of Pelham Municipal Solid Waste Contract between the City of Pelham, Georgia and Advanced Disposal Services of Middle GA, LLC pending the City Attorney’s review, **seconded by Council Member Robinson. The vote was unanimous.**

FINANCIAL REPORTS

Reviewed financial reports of February 2021 that were presented.

DEPARTMENT REPORTS

Reviewed department reports from February 2021 from the Pelham Police Department, Fire Department, Utility Department, and Code Enforcement.

CITY MANAGER'S REPORT

Subject: City Manager's Report

Week of 15-19 March

Coronavirus

Area	Contracted COVID19		Died		%	
	Today	Previous Report	Today	Previous Report	Today	Previous Report
Global	120,667,101	117,799,584	2,670,274	2,615,018	2.22	2.22
U.S.	29,374,758	28,992,598	534,099	526,213	1.82	1.81
Georgia	838,570	831,271	15,997	15,706	1.91	1.89
Mitchell County	1,480	1,476	71	71	4.8	4.81

Area	Total Vaccinations		First Shot		Fully Vaccinated	
	Today	Previous Report	Today	Previous Report	Today	Previous Report
U.S.	147,590,615	95,721,290	73,669,956	62,387,489	39,989,196	32,880,833
Georgia (10.62M)	2,846,173	2,540,760	1,787,221 16.8%	1,549,944 14.6%	1,058,952 9.97%	990,816 9.3%
Mitchell County (22,192)	5,452	4,929	3,292 14.8%	2,908 13.1%	2,160 9.7%	2,021 9.1%

- See digital map at <https://covid.cdc.gov/covid-data-tracker/#casescasesper100klast7days>
- A new community report can be seen daily at <https://beta.healthdata.gov/National/COVID-19-Community-Profile-Report/gqxm-d9w9>
- City staff a full strength.

Personnel

- Water and Wastewater Operator: Tendered an offer and he has accepted. He will begin next Wednesday.
- Road Crew Laborer: A new laborer started with the city yesterday.
- Remaining position out for advertisement: 2 Patrolman, 1 Fireman, 2 Utility Laborers, 1 Road Crew Laborer

American Rescue Plan Act

- A position of the 1.9T dollar ARPA will be funds for municipalities. The city is projected to receive 1.092M.
- It will be distributed over two years.
- There are 4 distinct usages for the funds.
 - Respond to the public health emergency with respect to the Covid-19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel, and hospitality.
 - Respond to workers performing essential work duties during the COVID-19 public health emergency by providing premium pay to eligible worker of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers that perform essential work.
 - For the provisions of government services to the extent of the reduction in revenue (i.e. online, property or income tax) due to the public health emergency

relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e. January 20, 2020) or

- Make necessary investments in water, sewer, and broadband infrastructure.
- Funds are at least 120 days from arriving in Pelham.

Charter Amendment

- The House passed the charter on February 16th.
- The Senate passed the charter on February 22nd.

Francis Davis Park

- Pending the weather, the park will be complete by April 9th.
- Dugouts. GA Power will be returning to cement the dugout floors and install benches the first week of April. When they return, they will help with other portions of the project upon my request (yellow boarder on fencing, hang and paint bathroom doors, install boarders around swing set).
- Swing set. Group covering still in work. Once the ground covering is in place the swings will be hung.
- Bathrooms. Waiting on the delivery of the doors. Once doors are in place will work on fixing fixtures in the bathroom and replacing the window.
- Basketball court. Replacement pole for basketball court arrived this week. When the cement work on the dug outs is done, we'll raise the pole.
- Slide. Once ground covering is in place around swing set, will evaluate if the same ground covering and boarders are required around the slide. Otherwise the slide is in service.

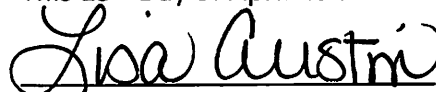
ADJOURN

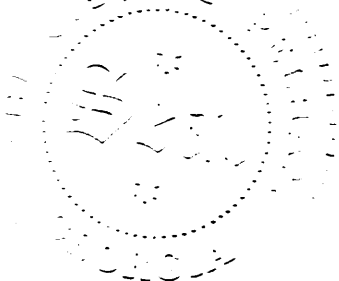
With no further business to come before the Pelham City Council, **Council Member Robinson made a motion to adjourn the meeting, seconded by Council Member Williamson. The vote was unanimous. Mayor Eubanks declared the meeting closed at 8:05 p.m.**


Mayor, James Eubanks

AUTHENTICATED:

This 15th Day of April 2021.


City Clerk, Lisa Austin



City of Pelham, Georgia
 Budgetary Basis Comparison Schedule
 General Fund
 For the Fiscal Year Ended June 30, 2020

	Final Budget	Actual Amounts (Budgetary Basis)	Amendment
REVENUES			
Taxes			
Property	\$ 826,063	\$ 915,042	\$ -
Franchise	197,700	190,530	-
Alcoholic Beverage	90,000	107,348	-
Insurance Premium	275,000	296,240	-
Intangible	4,100	4,169	-
Financial Institution	15,000	11,242	-
Sales and Miscellaneous Taxes	21,000	62,604	-
Fees and Fines	600,000	513,335	-
Licenses and Permits	63,730	66,717	-
Intergovernmental	138,398	294,008	-
Contributions & Donations from Private Sources	-	67,873	-
Miscellaneous	136,216	111,353	-
TOTAL REVENUES	2,367,207	2,640,461	-
EXPENDITURES			
General Government			
Legislative	76,179	56,275	-
Financial	992,532	818,790	(129,000)
Buildings	79,714	111,648	32,000
Total General Government	1,148,425	986,713	(97,000)
Judicial			
Municipal Court	75,438	204,188	129,000
Total Judicial	75,438	204,188	129,000
Public Safety			
Police	1,104,122	1,047,740	-
Fire	425,596	387,392	-
Total Public Safety	1,529,718	1,435,132	-
Public Works			
Highway and Streets	632,438	502,220	(32,000)
Maintenance and Shop	110,490	101,385	-
Cemetery	288	264	-
Total Public Works	743,216	603,869	(32,000)
Culture and Recreation			
Recreation	30,490	27,791	-
Parks	16,000	7,550	-
Total Culture and Recreation	46,490	35,341	-
Housing and Development			
Code Enforcement	56,663	56,323	-
Economic Development and Assistance	61,615	31,145	-
Total Housing and Development	118,278	87,468	-
TOTAL EXPENDITURES - ALL DEPARTMENTS	3,661,565	3,352,711	-
Net Excess before Transfers	(1,294,358)	(712,250)	-
OTHER FINANCING SOURCES (USES)			
Transfers	1,262,050	994,776	-
TOTAL OTHER FINANCING SOURCES (USES)	1,262,050	994,776	-
SPECIAL ITEMS			
Proceeds from sale of capital assets	10,000	9,126	-
Total Special Items	10,000	9,126	-
Net Excess (Deficit)	\$ (22,308)	\$ 291,652	\$ -

City of Pelham, Georgia
Budgetary Basis Comparison Schedule
Hotel/Motel - Non-Major Special Revenue Fund
For the Fiscal Year Ended June 30, 2020

	Final Budget	Actual Amounts (Budgetary Basis)	Sample Amendment
REVENUES			
Hotel/Motel Tax	18,000	29,295	11,300
TOTAL REVENUES	18,000	29,295	11,300
EXPENDITURES			
Housing and Development Economic Development and Assistance	18,000	29,295	11,300
TOTAL EXPENDITURES	18,000	29,295	11,300
Net Excess (Deficit)	\$ -	\$ -	\$ -